

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE
ANNOUNCEMENT OF VACANCY**

Posting Date: 3/8/21

Response Deadline: 3/18/21
(or until the position is filled)

Agency: Water & Sewer	Job Title: Wastewater Collection Worker III
Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/>	Bargaining Unit Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Overtime Exempt Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Salary: A-25, \$21.63 - \$29.68 per hour
Work Location: LeSourdsville WRF	Hours of Work: M-F, 7:00 a.m.–3:30 p.m.

Under the direction of the Wastewater Collections Manager, the Wastewater Collection Worker III is primarily responsible for the maintenance and repair of the Department's wastewater collection system. Major duties include line investigation and preventive maintenance, repair, crew leading, and other duties as required.

Essential Functions:

Line Investigation and Maintenance, 60% of the time

Cleans sewer blockages, wet wells, and treatment tanks; performs scheduled sewer cleaning; conducts smoke testing by operating and maintaining smoke blower, gathering drainage information, and operating camera; monitors flow; conducts dye water flooding; conducts manhole inspections and checks for structural soundness; locates and marks sewer lines; and operates easement machine, Vactor trucks, CCTV trucks, or other equipment.

Repair, 20% of the time

Corrects sewer line problems; and rehabilitates manholes (e.g., changes castings, coordinates with other utilities to bring up to grade, waterproofs, etc.).

Crew Leading, 10% of the time

Serves as acting supervisor as necessary; represents section on various committees; leads crew in the performance of daily activities by supervising the job site; instructs personnel on the proper use of equipment; provides training on specific procedures that are performed by wastewater collection employees; assures that all work is done in a safe manner; neatly and accurately completes daily logs, damage reports, overflow calculations, reports to OEPA, administrative follow-up, and work orders; and is responsible for successful completion of job in accordance with Section and Department procedures, OEPA requirements, and other applicable mandates.

Other Duties as Required, 10 % of the time

Cleans and performs light maintenance on section vehicles; and performs other duties as required.

Qualifications

Must have a high school education or the equivalent thereof. Must have a valid Ohio driver's license. Must have or acquire during the probationary period a Class A CDL with tank endorsement. Possession of an OEPA Class II Operator - Wastewater Collection license is preferred. Must be familiar with the operation and maintenance requirements of all section vehicles and equipment. Must be able to provide accurate and courteous information for customer service purposes (e.g., odor complaints, sewer backups, etc.).

Physical Requirements

The Wastewater Collection Worker III must be able to attend work daily. Must be able to work outdoors in all weather conditions. Must be able to enter confined spaces and work in awkward positions that require bending and twisting. Must be able to perform heavy manual labor.

Knowledge, Skills, and Abilities

Knowledge of departmental policies and procedures; sewer line maintenance procedures and methods; tools and equipment utilized in sewer line maintenance operations; safety practices and procedures.

Skill in the use of hand tools.

Ability to follow oral and written instructions; develop and maintain good working relations with other Department employees and the general public; work independently; perform semi-skilled tasks; read blueprints and maps; develop operational reports for managerial review.

Selection Procedure: Resumes and Interviews

Submit Cover Letter

and Resume To:

(please indicate Job
Title in Cover Letter)

Butler County Commissioners Personnel Office
315 High Street, Suite 640
Hamilton, OH 45011

Or by email to: resumes@bcoho.us
(please indicate Job Title in subject line)

BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS

Pursuant to the Americans With Disability Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

AN EQUAL OPPORTUNITY EMPLOYER