(TRAFFIC COURT ONLY)

MOTION TO CONTINUANCE
MOTION FOR RECONSIDERATION

NOTICE

- This form has been provided to you as a public service by the Butler County Juvenile Court.
- Although you may use this form and represent yourself in this case, you are cautioned that **if you choose to do so, you are continuing at your own risk**.
- You are advised that the staff of this court **is not** qualified to provide you with legal advice.
- If you have concerns regarding this case, your legal rights, or your responsibilities, you are advised to consult with a qualified attorney.

INSTRUCTIONS FOR FILING FORMS

- You must complete the form before you file them. Other than telling you the time and date of the hearing, the clerk staff will **NOT** help you in completing the forms.
- Incomplete, soiled, damaged, or illegible forms may be rejected. Forms that are incomplete may be rejected.
- Form must be neatly typed or printed in black ink. Forms filled out in colored ink or pencil may be rejected because they can not be adequately scanned.
- The motion for reconsideration form should only be used when requesting driving privileges.
- A filing fee for the Motion for reconsideration **MUST** be paid at the time of the filing. The filing fee for the Motion for reconsideration is $95.00
- There is no filing fee for the motion for continuance.

MOTION FOR CONTINUANCE

INSTRUCTIONS FOR COMPLETING FORMS

Case Caption: (name of the case**)** The name of the case is the name of the child as indicated on the traffic citation. The clerk can give you assistance if you cannot find the name of the case.

Case Number: The case number is located on previous orders issued by the court regarding the child. The clerk can help you find the case number if you need assistance.

Check the box indicating you are asking for a Motion for Continuance.

Movant: Print **Your Name** on the form where it indicates **"Movant."** Usually, this should be done by the child who is subject to the traffic citation. A parent may, however, also file this motion.

Check the appropriate box indicating there is a hearing already scheduled then print the date and time of the hearing.

Relief: Explain the reason you are asking to have the case continued. Be specific and tell the court what you want and why.

Signature: You must **Sign the Form and fill out the information below the signature line.** You will either be advised as to your hearing date by the clerk or you be contacted by the clerk's office.

Address: Print your street number and name

City, State, Zip Code: Print your city, state and zip code

Daytime Phone Number: Print telephone number including area code

Notice of Hearing: will be filled out by the deputy clerk.

MOTION FOR RECONSIDERATION

Case Caption (name of the case**)** The name of the case is the name of the child as indicated on the traffic citation. The clerk can give you assistance if you cannot find the name of the case.

Case Number: The case number is located on previous orders issued by the court regarding the child. The clerk can help you find the case number if you need assistance.

Check the box indicating you are asking for a Motion for Reconsideration

Movant: Print **Your Name** on the form where it indicates **"Movant."** Usually, this should be done by the child who is subject to the traffic citation. A parent may, however, also file this motion.

Check the appropriate box indicating there is a hearing already scheduled OR that you are requesting a hearing be scheduled. If there is a hearing scheduled, print the date and time of the hearing that the case is scheduled.

Relief : Explain the reason you are asking for driving privileges or asking to have full driving privileges restored.

Signature: You must **Sign the Form and fill out the information below the signature line.** You will either be advised as to your hearing date by the clerk or you be contacted by the clerk's office.

Address: Print your street number and name

City, State, Zip Code: Print your city, state and zip code

Daytime Phone Number: Print telephone number including area code

Notice of Hearing: will be filled out by the deputy clerk