

POSITION ANNOUNCEMENT

Butler County Court of Common Pleas Juvenile Division

CLASSIFICATION TITLE: Family Treatment Drug Court
Recovery Support Specialist

POSTING DATE	September 29, 2020	BENEFITS	Eligible
APPLICATION DEADLINE	Until Position is Filled	WORK SCHEDULE	40 hour work week
FLSA STATUS	Unclassified, Non-Exempt		Monday – Friday ** 8:00 a.m. – 5:00 p.m. 1 hour unpaid lunch
DEPARTMENT	Specialized Dockets		
REPORTS TO	FTDC Coordinator	**	Must be available to perform duties periodically during evening and/or weekend hours for additional compensation or within a flex schedule as arranged with supervisor.
EMPLOYMENT STATUS	Full-Time Employee ⁱ		
SALARY	\$ 37,024.00 annually \$ 17.80 hourly		

DISTINGUISHING JOB CHARACTERISTICS

The Family Treatment Drug Court Recovery Support Specialist is responsible for the case management of participants in the Butler County Family Treatment Drug Court Program including engaging, planning, provision and/or coordination of direct services/interventions, participation in team planning, utilization review, crisis intervention and liaison services with referral sources. Facilitates and monitors any necessary referrals for program participants to treatment/supportive services in the community. Recovery Support Services are rendered to clients in offices, at treatment locations, participant’s home, or at community sites where a safe environment exists for both the participant and the Recovery Support Specialist.

MINIMUM QUALIFICATIONS

- Bachelor’s degree in psychology, sociology, criminal justice, social work or related field.
- One to two years related experience that should include an internship or field placement experience
- Valid State Motor Vehicle Operator’s License
- Satisfactory criminal background check

A letter of interest, along with a résumé must be submitted to Tim Myers, Information & Administrative Services Manager, 280 N. Fair Avenue, Hamilton, OH 45011.

This information may also be faxed to 513-887-5592. An application may be picked up at the Receptionist’s window of the Juvenile Court, or from the JJC website at www.butlercountyohio.org/JuvenileJusticeCenter/.

Butler County is an Equal Opportunity Employer

Pursuant to the Americans with Disabilities Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, Butler County Juvenile Court will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties. Any request for such an accommodation must be made at the time that the interview or other job-selection procedure is scheduled.

ⁱ The Family Treatment Drug Court, along with this position, is funded by a grant that is set to expire September 29, 2022. Unless the Family Treatment Drug Court obtains future grants or alternate funding, the position will terminate at the time the current grant expires.