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Link to David J. Niehaus Juvenile Justice Center



## **VISITATION FACT SHEET**

### **VISITATION OVERVIEW**

The Butler County Juvenile Rehabilitation Center recognizes the positive impact of facilitating regular contact with parent(s) and/or legal guardian(s) for a resident during their stay at the facility. The facility maintains two regularly scheduled weekly visitation sessions for residents in order to facilitate this contact.

### **WHEN IS VISITATION?**

The Butler County Juvenile Rehabilitation Center (BCJRC) holds regularly scheduled visitation for facility residents on Wednesday and Saturday as follows:

<b>UNIT</b>	<b>WEDNESDAY</b>	<b>SATURDAY</b>
<b>O</b>	<b>6:30-7:30 p.m.</b>	<b>12:15 p.m.-1:15 p.m.</b>
<b>A</b>	<b>6:30-7:30 p.m.</b>	<b>1:30 p.m.-2:30 p.m.</b>
<b>B</b>	<b>6:30-7:30 p.m.</b>	<b>1:30 p.m.-2:30 p.m.</b>

### **AUTHORIZED VISITORS – REGULAR VISITATION**

Authorized visitors for regular visitation times shall include a resident’s legal custodian(s), biological parent(s) and stepparent(s), as identified by the resident’s Court of jurisdiction. Stepparents must be legally married to a resident’s respective parent and may be required to provide documentation of legal marriage. The facility will not knowingly permit visitation to any biological parent if an appropriate Court of jurisdiction has terminated their parental rights. Please note that the facility only permits two visitors to attend a regularly scheduled visitation session.

### **AUTHORIZED VISITORS – SPECIAL VISITATION**

The facility reviews special visitation requests on a case-by-case basis. Parent(s) or guardian(s) wishing to make special visitation requests that deviate from the facility’s aforementioned authorized visitor policy shall direct any such request to the resident’s assigned Primary Therapist. The Primary Therapist, in conjunction with the resident’s Probation Officer, will determine if the special visitation request is appropriate and beneficial to the resident. If the Primary Therapist and Probation agree as to appropriateness and benefit of the special visitation request, the Primary Therapist shall forward the request to the Deputy Superintendent or Superintendent of Corrections for final approval or denial.

## **PROFESSIONAL VISITORS**

The facility permits persons with a professional relationship to a resident to visit under the following conditions:

1. Attorney of record – The facility permits a resident’s attorney of record to visit throughout the respective resident’s stay in the facility. Attorneys of record must call the facility’s on-duty Shift Leader to schedule a time to visit with their client. Facility staff will request to view the attorney of record’s current Supreme Court of Ohio attorney registration card and a valid form of photo identification.
2. Clergy – Any clergy member not affiliated with BCJRC must have approval from a resident’s parent(s) and/or guardian(s) to visit. The resident’s parent(s) and/or guardian(s) shall then contact the facility to schedule a time for the clergy member to visit. Clergy members must present their clergy credentials and a valid form of photo identification to facility staff at the time of their visit. The facility shall not permit clergy members to visit if they are a member of the resident’s family.
3. Court personnel – The facility permits authorized representatives from a resident’s Court of jurisdiction to visit with a resident during their stay in the facility. The facility requests that authorized court personnel call the facility in advance to schedule a date and time to visit with a respective resident.
4. Professional – Persons with a professional relationship to a resident including, but not limited to, clinicians, school based personnel, social services agency personnel, etc. may be permitted to visit with a resident on a case-by-case basis. Professional visitors shall contact the facility to request permission to make a professional visit with a resident. Facility administration will review the request and render a decision. Any professional visitor who receives approval to visit with a resident will be required to contact the facility to schedule a date and time to visit the respective resident.

## **VISITATION PROCESS**

The facility’s paramount goal is maintaining facility safety and security. Therefore, the facility has established the following process:

1. The facility strongly advises authorized visitors to arrive for visitation with minimal personal belongings, limited to car keys and a photo identification.
2. The facility strongly advises visitors to leave any additional personal belongings (e.g. cell phones, cigarettes, coats, lighters, matches, medications, purses/bags, etc.) at home or secured in a vehicle.
3. BCJRC will not permit any personal property to enter the secure perimeter of the facility and will require visitors to secure any such items in the facility’s interlock closet prior to entering the facility.
4. Authorized visitors attending regular or special visitation shall be in the public lobby of the Butler County Juvenile Court at least ten minutes before a scheduled visitation.
5. All visitors will be subject to a search by a deputy of the Butler County Sheriff’s Office or facility staff upon entering the facility. Therefore, visitors should arrive early to provide ample time to accommodate the search.
6. BCJRC staff will be present in the lobby approximately ten minutes prior to the start of a regularly scheduled visitation to announce visitation and begin checking authorized visitors in to the visitation session.
7. All visitors shall have a valid form of picture identification available for review.
8. BCJRC staff will review the facility’s approved visitor list, the respective visitor’s valid identification and request that the approved visitor sign-in for the visitation session.
9. BCJRC staff will provide a brief review of the facility’s visitation rules and escort all approved visitors into the facility.
10. BCJRC staff will request that all visitors place their belongings in the facility’s interlock closet.
11. At the conclusion of visitation, the on-duty Shift Leader or designee shall escort all visitors out of the facility.
12. Parent(s) and/or legal guardian(s) may bring a resident’s medications prior to visitation, where BCJRC staff will document receipt.
13. Visitors are subject to search. Visitation is visually monitored by BCJRC staff and recorded.
14. The facility requests that any parent(s) and/or guardian(s) who wish to voice a concern do so at the conclusion of a respective visitation session.

## VISITATION RULES

1. Visitation begins at the aforementioned scheduled day and time. The facility shall deny access to visitation for any visitor who arrives after the appointed day and time.
2. Visitors shall enter the facility free from contraband and personal belongings
3. The Butler County Juvenile Rehabilitation Center is not responsible for the personal property of visitors.
4. Key rings shall be devoid of handcuff keys or personal safety devices (e.g. chemical mace, pepper spray).
5. BCJRC shall pursue criminal charges for **Illegal conveyance of weapons, drugs or other prohibited items onto grounds of detention facility or institution, ORC 2921.36, F5** against any visitor who attempts bring contraband into the facility. Visitation shall be limited to those authorized individuals identified earlier in this document.
6. Visitors must produce valid picture identification. Visitors shall sign the Visitor's Log, identifying their relationship to the child. BCJRC staff shall check the Visitor's Log against the approved Visitor's List submitted by a residents committing court. BCJRC shall pursue criminal charges for **Falsification, ORC 2921.13, M1** against any person found to have falsified information to gain access to the facility.
7. Visitors coming to visitation shall not leave unauthorized visitors (children or other family members) in the public lobby during the scheduled visitation.
8. BCJRC staff shall not accept resident belongings (e.g. books, pictures, stamps, etc.) from visitors.
9. The facility may accept a resident's personal medication(s) at visitation. The parent(s)/guardian(s) should inform the BCJRC Shift Leader prior to the start of visitation that they have brought a resident's medication.
10. The facility shall not permit visitors believed to be under the influence of drugs or alcohol access into the facility.
11. The facility may deny visitation if reasonable grounds exist to believe that the visit might endanger the safety and security of the facility.
12. Parents / custodians may hug their child at the beginning and end of the visitation.
13. Visitors will sit across the table from the child and will refrain from physical contact.
14. The facility expressly prohibits the exchange of items between a visitor and resident.
15. BCJRC staff shall remove any visitor who becomes disruptive during the course of their visit.
16. Violation of these rules will result in the denial, suspension, or termination of visitation privileges.