

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE
ANNOUNCEMENT OF VACANCY**

Posting Date: 10/19/2021

Response Deadline: 10/29/2021*

* RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED.

Agency: Water & Sewer	Job Title: Senior Inspector
Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/>	Bargaining Unit Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Overtime Exempt Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Salary: 25 \$21.63-\$29.68/hour
Work Location: Lesourdsville Water Reclamation Facility	Hours of Work: 7:00a – 3:30p M-F

ESSENTIAL FUNCTIONS:

Inspections, 40% of the time

Conducts on-site inspections of all BCDES construction projects including CIP, new water and sewer connections, and installations of systems to ensure compliance with existing standards, codes, regulations, drawings and construction documents and laws; acts as liaison with other BCDES sections; meets with contractors, property owners that are affected by construction, and the Butler County Engineers Office (BCEO) or other contiguous utilities to coordinate and review projects; adjusts work schedules; resolves problems; determines priorities; supervises property restorations; and resolves complaints on all jobs.

Testing, 20% of the time

Performs testing or observes testing including concrete testing, steel testing, performance testing of equipment, pressure testing (air or hydrostatic); maintains as-built documentation by measuring all new and rebuilt lines, structures, and facilities to determine location and placement of integral parts and adjusts work accordingly.

Monitors and manages, 15% of the time

Monitors the progress of BCDES construction through reports and meetings; directs operations to ensure that development projects are built according to approved drawings and specifications.

Crew leading, 10% of the time

Provides training and direction for other section employees; serves as field liaison with Staff Engineer; and schedules jobs.

Report generation, 10% of the time

Prepares reports as required to track the progress of projects, including discrepancy reports, progress reports, test reports, daily logs, and others as required.

Other Duties as Required, 5% of the time

Performs other duties as required.

REQUIRED QUALIFICATIONS:

Must possess a valid Ohio driver license. Must have a high school education or the equivalent thereof. Must be familiar with construction practices, including reading and interpreting construction drawings and contract documents (specifications), GIS, installation of water and sewer systems, and CIP construction.

SELECTION PROCEDURE: Resumes and Interviews

SUBMIT COVER LETTER AND RESUME TO:

Butler County Commissioners Personnel Office
315 High Street, Suite 640
Hamilton, OH 45011
or by email to: resumes@bcoho.us
(Please indicate Job Title in subject line.)

BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS

Pursuant to the Americans with Disability Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

AN EQUAL OPPORTUNITY EMPLOYER