

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE
ANNOUNCEMENT OF VACANCY**

Posting Date: 08/27/2021

Response Deadline: 09/06/2021 *

* RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED.

Agency: Butler County Care Facility	Job Title: STNA
Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/>	Bargaining Unit Yes <input checked="" type="checkbox"/> No
Overtime Exempt Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Wage: \$15.00/HR
Work Location: 1800 Princeton Rd., Hamilton	Hours of Work: 7:00 am – 7:00 pm OR 7:00 pm - 7:00 am (with shift differential)

ESSENTIAL FUNCTIONS:

- Perform all assigned tasks in accordance with the Facility's established policies and procedures, and as instructed by your supervisors.
- Check each resident routinely to ensure that his/her personal care needs are being met in accordance with his/her wishes.
- Observe and report the presence of pressure areas and skin breakdowns.
- Perform special treatments as instructed.
- Prepare residents for meals (i.e., take to bathroom, wash hands, comb hair, raise bed, position tables, place bibs, take to/from dining room, etc.)
- Record the resident's food/fluid intake. Report changes in the resident's eating habits.
- Review care plans daily to determine if changes in the resident's daily care routine have been reflected on the care plan.
- Ensure that the resident's room is ready for receiving the resident (i.e., bed made, name tags posted, admission kit available, etc).
- Inform the Supervisor/ Charge Nurse of any changes in the resident's condition so that appropriate information can be entered on the resident's care plan.
- Cooperate with inter-departmental personnel, as well as other Facility personnel to ensure that nursing services can be adequately maintained to meet the needs of the residents.
- Agree to not disclose resident's protected health information and promptly report suspected or known violations of resident's right to privacy to the Director of Nursing or the Facility Administrator.
- Report all complaints and grievances made by the resident.
- Ensure that you treat all residents fairly and with kindness, dignity and respect.
- Attend and participate in scheduled training and educational classes and maintain current certification.
- May be required to assist in the evacuation of residents during emergency situations.
- Additional duties as assigned.

REQUIRED QUALIFICATIONS:

- Must possess a minimum high school diploma or equivalent.
- Must be a licensed Certified/State Tested Nursing Assistant in accordance with the laws of the State of Ohio.

- Must be a supportive team member, contribute to and be an example of team work and the team concept.
- Must possess the ability to make independent decisions when circumstances warrant such action.
- Must meet the general health requirements set forth by the policies of this Facility, which include a medical examination
- Must possess the ability to deal tactfully with personnel, residents, family members, visitors, government agencies/personnel and the general public.
- Must be able to push, pull, move, and/or lift a minimum of 25 pounds to a minimum height of 5 feet and be able to push, pull, move, and/or carry such weight a minimum distance of 50 feet. Must be able to walk and stand for consistent periods, as well as bending, twisting and reaching.

BENEFITS

A generous benefits package is offered, including 10 paid holidays, medical (employer pays approximately 80% of premium), Employer contribution to HSA \$600 single/\$1,200 family, dental (employer pays 50% of premium), OPERS retirement, \$20,000 employer paid life insurance, multiple voluntary benefit offerings, deferred compensation plans with Roth 457 option, signing and referral bonuses.

SELECTION PROCEDURE: Resumes and Interviews

SUBMIT COVER LETTER AND RESUME TO:

Butler County Commissioners Personnel Office
315 High Street, Suite 640
Hamilton, OH 45011
or by email to: resumes@bcOhio.us
(Indicate job title in subject line.)

BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS

Pursuant to the Americans with Disability Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

AN EQUAL OPPORTUNITY EMPLOYER