



2016 Annual Report (Executive Summary)

Butler County Emergency Management Agency Overview

During the year 2016 the Butler County Emergency Management Agency has completed many tasks and projects that have better prepared the citizens for all types of emergencies. This was accomplished by hard working staff members and countless volunteer hours provided from every jurisdiction that supports the Butler County Emergency Management System. Major projects completed in 2016 include overall budget reductions of 14%, establishment of sustainment program for regional resources, support to Butler County School districts emergency plans and exercises per O.R.C. 3313 and reorganization of the County Emergency Operations Center.

BCEMA also submitted an updated County Emergency Operations Plan (EOP) and a County-wide Hazard Mitigation Plan to the State of Ohio Department of Public Safety, Division of Emergency Management for review. Both plans are being completed in house by EMA Planning and Operations Manager, Jim Bolen to save an estimated \$95,000. BCEMA will continue to work with County, City, Township, and municipal liaisons to achieve a collaborative regionalization of resources identified through threat and risk assessments and stakeholder partnerships to improve emergency management and training allocation with the changes to State and Federal support has been the primary goal in 2016.

BCEMA Staff Duties

Matthew Haverkos - Director: Department Administrator - Emergency Operations Center Manager - Budget & Grants Administrator - Training and Exercise Coordinator - L.E.P.C. Emergency Coordinator - CERT Program Manager - Severe Weather Warning Coordinator - Agency Public Information & Liaison Officer - Team Administrator for the Type 1 HazMat, Regional Technical Rescue, and All Hazards Incident Management Teams.

Jim Bolen - Planning & Operations Manager: Homeland Security Planning Branch – Hazardous Materials compliance – Special Operations – GIS mapping – County Threat and Risk Assessments - County's Tier II Data Management – Hazard Mitigation Planner – Emergency Operations Plan Manager - Debris Management Administrator – School and Medical Facility Planner – DWART Manager - Continuity of Government Manager – Flood Plain Mitigation Officer.

Tonya Dutze - Office & Finance Manager: Emergency Management Performance Grant (EMPG) - General Budget Payroll and Operating General Munis Fund Manager – Employee Leave & Time Management – Office Supplies & Inventory

Vacant – EMA Specialist / Grants & Warning Coordinator: Grants Branch Administrator – L.E.P.C.
 Information & Finance Coordinator – Regional State Homeland Security Grants Officer – Public Warning
 and Communicator Notification Administrator – Inventory and Assets Manager

EMA Intern / Liaison Program: (9) Interns in 2016 completed various projects including Hazard Mitigation and EOP, and school safety maps, exercise development, file retention and management, CERT Program administration, Inventory Management, and special projects identified by the Intern Coordinator.

2016 Budget

Per Capital EMA General Fund – 2016: \$334,065 (14% Reduction and Sustainment Implementation)
 Type I Hazardous Materials Team – 2016: \$24,000 (Commissioner General Funded)
 Butler County Regional Technical Rescue Team - \$16,000 (Commissioner General Funded)
 All Hazards IMT / Regional Command and Air & Light Truck Support - \$10,000 (Commissioner General Funded)
 Citizen Emergency Response Team (CERT) – 2016: (EMA Budget supported)

2016 Funding Sources

Emergency Management Performance Grant (EMPG)	\$126, 900
State Homeland Security Grant	\$72,430*
Jurisdictional Per-Capita (.39)	\$145,921
Communicator Notification System	\$10,417
Local Emergency Planning Committee	\$53,000
Hazardous Materials Emergency Planning Grant	\$6,000
Butler County Commission Special Operations Budget	\$50,000
Duke Energy Grant	\$3,500

2016 Projects

- Promoted Tonya Dutze to Office and Finance Manager after the retirement of Sue Isaacs. Ran the hiring process to fill the vacant Emergency Management Specialist Position.
- Updated the County Emergency Operations Center (EOC) technology and operational layout to align with national standards with current command functions of the EOC. Maximized the State allowance for EMPG funds to accomplish while still maintaining an overall budget reduction.
- Successfully completed with an A rating a three year Homeland Security Grant audit and Monitoring Assessment.
- Instituted a County-wide tornado siren policy and procedures for activating 90+ sirens at the same time for a tornado warning within Butler County. Recertified Butler County as a NWS Storm Ready County in Ohio.
- Provided assessment to reorganization of Special Operations under Butler County EMA including Hazardous Materials Response, Technical Rescue, and Incident Management and Support in Butler County.

- Deployed the All Hazards IMT to the Tensing Trial in Cincinnati, the Blizzard of 2016 in Baltimore, Butler County EOC operations and supported numerous preplanned events within Butler County including the USA Triathlon. Established standing EMAC agreements with the State of Ohio and partner jurisdictions.
- Revised and submitted the County Emergency Operations Plan and support Annexes.
- Began the (5) year federally mandated revision of Butler County Hazard Mitigation Plan.

2016 Training & Exercises

- Weather Spotters class of over 100 Butler County residents
- Trained various Butler County School Districts' staff in ICS 100 / 200. Provided support for exercises and emergency plan assessments.
- Completed NFPA Incident Safety Officer Class – City of Hamilton
- Trained County EOC support personnel to work at the Emergency Operations Center with the new command function layout.
- Yearly training of the Butler County's Community Emergency Response Team (CERT) accumulating 1200 hours of volunteer training
- Using the Training and Exercise Committee, developed a three year Regional Training and Exercise Plan and submitted to the State EMA.
- Emergency Operation Plan Updates for City of Oxford and the City of Middletown.
- Provided support to Butler County Law Camp, various jurisdictional Night Outs and Safety Fairs. Set up a preparedness booth at the 2016 Fair and provided outreach booths to local hospitals.
- Hosted Intra State Tabletop Exercise at Harvest Land Coop in Oxford.

The primary mission of the Butler County Emergency Management Agency (EMA) is to serve the citizens of Butler County by focusing on the four phases of disaster emergency management: mitigation, preparedness, response and recovery. Butler County EMA coordinates resources and support for incidents that may impact multiple jurisdictions or exceed the capabilities of the local municipalities. Disasters come in all shapes and sizes and emergency management professionals must take an all-hazards approach to preparing and training for threats that may impact our community in future years.