

**POSITION ANNOUNCEMENT**  
Butler County Court of Common Pleas  
Juvenile Division

**CLASSIFICATION TITLE:      Support Float – LAUNDRY**

<b>POSTING DATE</b>	September 8, 2020	<b>APPLICATION DEADLINE</b>	Until Position Is Filled
<b>FLSA STATUS</b>	Unclassified, Non-Exempt	<b>REPORTS TO</b>	Support Services Supervisor
<b>DEPARTMENT</b>	Detention Center	<b>WORK SCHEDULE</b>	<i>40 hour work week</i>
<b>EMPLOYMENT STATUS</b>	Full-Time Employee	Saturday – Wednesday	5:30 a.m. – 2:00 p.m.
<b>SALARY</b>	\$      12.00    hourly		½ hour unpaid lunch break
	\$ 24,960.00    annually	<b>BENEFITS</b>	Eligible

**DISTINGUISHING JOB CHARACTERISTICS**

Primarily responsible for completion of daily laundry for youth held in the Detention Center (BCJDC) and Rehabilitation Center (BCJRC) facilities, which have a funded capacity population of 72. As assigned, may assist with other Support Services tasks, including, but not limited to: preparing and serving meals, cleaning up the kitchen, putting away kitchen inventory, cleaning of floors and public/staff restrooms, and removal of facility trash/garbage, and other duties as assigned by the supervisor.

**MINIMUM QUALIFICATIONS**

- High School Graduate or G.E.D. Equivalency
- Food service and laundry experience preferred
- Prompt and Regular Attendance
- Satisfactory criminal background check
- Position requires bending, reaching, and light to moderate lifting (1 - 75lbs.)

**A letter of interest or resume must be submitted to Butler County Juvenile Court, Attn: Tim Myers, 280 N. Fair Avenue, Hamilton, OH 45011. This information may also be faxed to 513-887-5592. An Application for Employment may be downloaded from the Juvenile Court website.**

**Butler County is an Equal Opportunity Employer**

Pursuant to the Americans with Disabilities Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, Butler County Juvenile Court will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties. Any request for such an accommodation must be made at the time that the interview or other job-selection procedure is scheduled.